

# VENTURA ADULT AND CONTINUING EDUCATION

# ENCORE

Basic Computer and  
Technology Training for  
Senior Job Seekers



**ENCORE** is a hands-on, self-paced training program for students 50 and older interested in entering paid or volunteer employment or learning computer skills for personal use.

**Ventura Adult  
and Continuing Education**

5200 Valentine Rd.  
Ventura CA 93003

**Ventura Avenue  
Adult/Senior Center**

550 N. Ventura Avenue, Ventura

**Call to Register!  
805.289.1744**

## Learn

- Computer Basics
- Outlook, Word, Excel, PowerPoint
- Internet Basics & Email
- Keyboarding
- Job Seeking Skills
- Career Planning

**ENCORE classes**

**are FREE**

Ventura Unified  
SCHOOL DISTRICT

ENCORE is a partnership between Ventura Adult and Continuing Education, the Ventura County Area Agency of Aging, and the City of Ventura. Funding is provided by the Ventura County Adult Education Consortium.